

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

'05 MAR -2 P2:27

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Transportation/Highways/Hwy-V/SCO
Department/Division/Agency

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

This exemption is requested to purchase related human services to operate the federal highway traffic safety grants program.

Provider Name: Various providers	Total Contract Funds: Approximately \$5 million	Term of Contract:
Provider Address: Various	Contract Funds per Year (as applicable). Approximately \$1 million per year	From: To: Upon 12/31/2009 approval from CPO

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Due to the specific nature of the federally funded highway traffic safety program, procurement by competitive means is either not practicable or nor advantageous to the State. DOT/SCO seeks community involvement ^{with} and innovative projects dealing specifically with highway traffic safety. The US Department of Transportation, the funding source, specifies the areas of concentration such as child safety seats, seat belt usage, speed reduction, pedestrian safety and driving while under the influence. The goal is to find new ideas and innovative solutions to highway safety problems in order to reduce injuries and fatalities on Hawaii's roadways. The grant amounts are as low as \$2,000 that makes it impractical to solicit bids. Many of the grants awarded to State and County agencies, where the expertise resides, i.e. police checkpoints (sobriety, speed, seat belt, etc.), can only be awarded to the four county police departments. In addition, the scope of the awards encompasses both the 103D and 103F, HRS, Goods and services and it is not possible to separate them.

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

Public meeting notices are posted in each major newspaper on the islands of Oahu, Kauai, Maui and Hawaii. The meeting is to inform people about the available funds and teach them how to apply. There is approximately 1.5 – 2 months time between the public meetings and the deadline to submit proposals for funding. All proposals that meet the highway safety grant qualifications are then forwarded to the Governor's Highway Safety Council (GHSC) that meets to discuss and rank the proposals. The ranking order is then forwarded to the Director of Transportation for final review. Although the Director does have the ability to change the ranking order, he/she historically has not changed the order as he/she chairs the GHSC and listens to their input. When the Director approves the ranking, the DOT's Highway Safety Office will then provide funding to as many projects as funds allow, in accordance with the ranking. In federal fiscal year 2005, we were able to fund 54 projects.

A description of the state agency's internal controls and approval requirements for the exempted procurement: Each project is required to submit quarterly reports that the State staff reviews. The State staff also monitors each project by visiting the project site and reviewing documents. Fiscal reimbursement requests are required to be turned in with copies of all invoices and relevant paperwork.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Rodney K. Haraga, Director
Glenn Yasui, Highways Administrator
Alexander Kaonohi, Motor Vehicle Safety Administrator
Gordon Hong, Highway Safety Coordinator
Lee Nagano, Highway Safety Specialist
Lianne Yamamoto, Highway Safety Specialist


Direct questions to (name & position):
Gordon Hong, Highway Safety
Coordinator

Phone number:
587-6302

e-mail address:
Gordon.hong@hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☒

I certify that the information provided above is to the best of my knowledge, true and correct.



Department Head Signature

Rodney K. Haraga

Typed Name

5-2-05

Date

Director

Position Title

Chief Procurement Officer's Comments:

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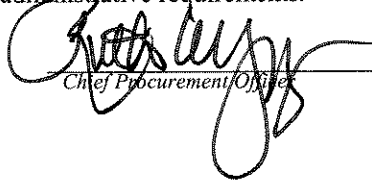
Chief Procurement Officer's Comments:

In addition to public notice in the newspaper, the DOT shall also post a notice on the procurement notices (PNS) website.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied



Chief Procurement Officer

3/12/05
Date

cc: Administrator
State Procurement Office

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